



APPENDIX 2 - YOUTH VOLUNTEER APPLICATION FORM (UNDER THE AGE OF 18) WORKING WITH CHILDREN AND YOUTH

In our desire to reduce the risk of abuse within our church ministries, we believe this information is necessary to protect our children, youth and our volunteers and to effectively place our volunteers in ministry positions. Thank you in advance for your partnership.

Personal Information

Last Name _____ First Name _____

Address _____

Postal Code _____ E-mail _____

Phone Number (H) _____ (C) _____

Name(s) of Parent(s) _____ Phone Number _____

Personal History

Hobbies, Interests or Skills

Volunteer Experience and Part-Time Jobs

Spiritual History

How long have you attended EastRidge Evangelical Missionary Church? _____

Do you regularly attend (2 or more services a month)? Yes No

When did you accept Christ as your Saviour? _____

In a brief paragraph, please describe what your faith means to you.

Ministry Questionnaire

Describe why you would like to be part of our Children's Ministry Team.

What strengths or assets would you bring to our Children's Ministry Program?

What areas of concern do you have in working with children?

Do you see yourself as a team player? Yes No Please explain:

Please list the area of ministry in which you would like to serve.

References

List three adults that you've known for at least one year and who have a definite knowledge of your character and ability to work with children. You may include one reference from a relative, but must also include references from your youth pastor, employer or teacher. Please notify each reference that you are submitting their name for contact.

Please provide the names of three individuals, excluding relatives, who could provide a reference for you. Include at least one reference from outside the church. Please notify each reference that you are submitting their name for contact.

1. Name of Reference _____ Email _____
Address _____
Nature of Relationship _____

2. Name of Reference _____ Email _____
Address _____
Nature of Relationship _____

3. Name of Reference _____ Email _____
Address _____
Nature of Relationship _____

Signature of Applicant _____

Last Name _____ First Name _____ Date (dd/mm/yy) _____

Signature of Parent/Guardian _____

Last Name _____ First Name _____ Date (ddm/m/yy) _____

Information received is confidential and is being gathered for the purposes of screening Ministry Personnel and placing them into ministry with children. The information gathered here will be used for the purposes of supporting the ministries at EastRidge Evangelical Missionary Church.



Release of Information and Declaration of Intent

I hereby give the church permission to contact persons named by me above as references and contact persons at my current and former employers to gather information in order for the Church to decide whether I am suitable for volunteer ministry.

I hereby give the church consent to verify the information provided by me in this Ministry Personnel Application Form and to contact the references and current and former employers listed above and to obtain and verify any information from them (and any other persons that the Church determines might be able to provide relevant information) that may be relevant to my application.

I grant my permission for the church to perform a police records check on me, and I will sign and return the attached "Release of Information and Declaration of Intent" for such purpose.

I further grant the church permission to perform an internet search on me and to review and consider any information found about me on the Internet.

I understand that if the church approves my volunteer application and later determines, in its discretion, at any time that I am not suitable for volunteer service in the church or for the volunteer position for which I am applying, the church may terminate my volunteer service or volunteer position for any reason without advance notice.

If the church approves my application for a volunteer position, I will sign any documents that the church requires and will at all times cooperate fully with the staff of the church in the fulfillment of my duties and will keep all confidential information I encounter in my role as a volunteer, confidential.

If at any time I determine that for any reason I am unable to support or adhere to or follow the policies, procedures or doctrine of the church, I will inform the church and will resign my volunteer position.

I hereby acknowledge that, to the best of my knowledge, the information contained in this Ministry Personnel Application Form is true and correct.

Signature of Applicant _____

Last Name _____ First Name _____ Date(d/m/y) _____

Signature of Parent/Guardian if applicant under 18 years of age _____

Last Name _____ First Name _____ Date(d/m/y) _____

Signature of Witness _____

Last Name _____ First Name _____ Date(d/m/y) _____

Information received is confidential and is being gathered for the purposes of screening Ministry Personnel and placing them into ministry with children, youth and vulnerable adults. The information gathered here will be used for the purposes of supporting the ministries at EastRidge Evangelical Missionary Church.



Statement of Faith, Beliefs and Lifestyle Statement

OUR VISION

- Be a place where people will encounter Jesus.
- Use our facility for the benefit of our neighbourhood.
- Engage the needs of our community through outreach and partnerships.

OUR MISSION

A Faithful Community – All on Mission with God:

Vibrant in Love
Intentional in Growth
Active in Service

Our plan is to be a faithful community of Christ-followers - all on mission with God where we live, work and play; connecting people around us with the truth and transformation found in Jesus Christ alone. We will stay on mission with God by creating...

- a vibrant church family united around our growing love for God, one another and our neighbours – excited about sharing the love of Christ with others.
- an intentional culture of growth, developing followers of Christ who are transformed and empowered by the Presence and Word of God.
- an active community, equipped with a servant's heart, actively serving others in a generous, creative, spontaneous, joyful and selfless manner.

OUR GOALS/EXPECTATIONS

In order to be a faithful community – all on mission with God - we will follow clear goals and expectations for every believer who calls EastRidge their home.

To Be Vibrant in love:

We will love God by nurturing a growing relationship with Him.

We will love one another by helping believers connect with one another relationally at increasingly deeper levels.

We will love our neighbour by taking an incarnational approach to our community.

To Be Intentional in Growth:

We will develop an intentional approach to growing transformed disciples of Jesus Christ for every age group.

We will offer opportunities for growth in large settings, in small group settings and in mentoring or coaching situations.

We will equip believers to serve the people in their world – at work, at home, at play, and in their local and global neighbourhoods.

To Be Active in Service:

We will become an equipping church – investing in believers lives as we encourage, train, empower and release them for ministry.

We will enable people of every age - children, teens and adults – to love, evangelize, disciple and serve.

OUR CORE VALUES

These values outline the character traits and principles that we work towards our vision statements in. These values become the 'how' we seek to live out this calling.

- Generosity
 - Am I compassionate?
 - Am I blessing others?
 - Am I caring for others' needs?
- Excellence
 - Am I aiming for better?
 - Am I settling for less?
- Integrity
 - Am I accountable when no one is watching?
 - Am I truthful with respect for others?
- Influential
 - Am I living like Jesus?
 - Am I sharing my story?
- Community
 - Am I engaged in relationships?
 - Am I striving to be authentic?

OUR STATEMENT OF FAITH

- h) We believe the Bible is without error in its original manuscripts and that is the inspired infallible, authoritative Word of God for faith and life.
- i) We believe there is one (1) God, eternally existent in three (3) persons: Father, Son and Holy Spirit.
- j) We believe in the deity of our Lord Jesus Christ, in His Virgin birth, in His sinless life, in His atoning death through His shed blood, in His bodily resurrection, in His ascension to the Father, and in His personal return in power and glory.
- k) We believe that, for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.

- l) We believe in the present ministry of the Holy Spirit, by whose indwelling, the Christian is enabled to be a transformed life.
- m) We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of the eternal condemnation.
- n) We believe in the spiritual unity of all believers in our Lord Jesus Christ.

Lifestyle Statement

Preamble

It is imperative for all individuals serving in ministry at EastRidge Evangelical Missionary Church to be desirous of, and strive to model a lifestyle based on the teachings of the Bible and which emulates the example given by our Lord and Saviour, Jesus Christ.

Lifestyle Requirements

- Must be a believer and know the Lord Jesus Christ as their own personal saviour (Romans 10:9: "If you confess with your mouth "Jesus is Lord" and believe in your heart that God raised him from the dead, you will be saved.")
- Must be pursuing ongoing development of Christ likeness in their daily lives (Ephesians 4:17-31, Colossians 3)
- Must be committed to ongoing development of personal biblical understanding and daily devotions (1 Peter 2:2, 2 Timothy 3:16)
- To be a committed church member or adherent, subject to the requirements of individual ministry
- To have read, have an understanding of, and agree to comply with SMC's statements of faith and Core Values (source: SMC's General Operating By-Law Number 1 document dated June 5, 1999)
- Must have a lifestyle of moral, personal and sexual purity (Romans 1:18-32, 1 Timothy 3, Ephesians 5:22-32, Ephesians 6:1-4, Hebrews 13:4, 1 Corinthians 6:12-20)
- To have an acceptable level of maturity as a Christian believer (1 Timothy 3:6)
- An understanding of their skills, abilities, and spiritual gifts (Romans 12:6-8, 1 Corinthians 12)
- To have a desire to serve for the sole interest of others (Philippians 2: 3, 4)
- Trustworthy character (Daniel 6:4, Galatians 6:9, 10)
- Honest (Proverbs 12:17)
- An ability to love and accept others with sincerity (Romans 12: 9-21)
- A lifestyle that conveys a consistent, Christian example (Colossians 3: 1-17)
- Willingness to accept constructive criticism where appropriate
- Slow to anger (James 1: 19, 20)
- Will be a team player in a caring and approachable manner (Titus 1: 7-9)
- To live in harmony and peace within their community (Mark 9:50, 1 Peter 3:8)
- To speak the truth always (Leviticus 19:1, Colossians 3:9)

I support and will adhere to the Statement of Faith, Beliefs and Lifestyle Statement.

Last Name _____ First Name _____

Signature _____ Date(d/m/y) _____



MINISTRY PERSONNEL INTERVIEW FORM

Applicant Information

Last Name _____ First Name _____

1. Have you completed the Ministry Personnel Application Form? Yes No

2. Why do you want to (work at VBC or teach grade 1 children or other)?

3. Tell me about (your spiritual journey/your faith/your relationship with God/how you became a Christian)?

4. What are you doing to (grow closer to God/grow spiritually/increase your faith)?

5. Have you volunteered in the past? Yes No

If yes, what have you enjoyed most about previous volunteer work?

If no, what have you enjoyed most about previous paid work or other activities?

6. What would you say are three of your strengths?

7. Do you prefer working independently or with a group or both?

8. How would a co-worker describe you?

9. Would you be willing to attend the Abuse Prevention training? Yes No

10. On what date would you be available to begin volunteering? _____

11. What is the minimum length of your commitment? _____

12. Do you have any questions for me?

Thank you for your interest in serving.

Signature of Interviewer _____

Printed Last Name _____ First Name _____

Date (d/m/y) _____



MINISTRY PERSONNEL AGREEMENT AND COVENANT OF CARE FORM

I (Name of Volunteer) _____ have read, understand and agree to comply with all the abuse prevention policies and procedures of EastRidge Evangelical Missionary Church to protect the health and safety of children, youth and vulnerable adults at all times.

I also acknowledge the paramount importance of safeguarding in all respects all of those to whom we minister especially children youth and vulnerable adults by:

- Following all of the directives of the policies;
- Complying with the information given in my training orientation;
- Using appropriate language;
- Showing no bias on account of race, ancestry, place of origin, colour, ethnic origin, citizenship, faith or creed, sex, sexual orientation, age, marital status, family status or handicap)
and
- Respecting confidentiality and privacy, unless a child, youth, or vulnerable adult is in danger, in which case I will notify the police or other appropriate civil authority and a Pastor or his designate.

Signature _____

Last Name _____ First Name _____

Date (d/m/y) _____



CONFIDENTIALITY AGREEMENT

Note: it is recommended that a confidentiality statement be signed by all employees and volunteers - whether that clause is in their employment agreement or in a separate confidentiality agreement.

I understand that I will obtain or have access to sensitive and confidential information in my role as an [employee / volunteer] with EastRidge Evangelical Missionary Church. That confidential information may include, without restriction, personal information regarding employees, volunteers, members, attendees, supporters or persons assisted by EastRidge Evangelical Missionary Church including information in relation to donations, personal or family matters, or obtained from background screening of prospective employees or volunteers. I agree to maintain strict confidentiality of all such confidential information and I will not disclose such information to anyone (including to employees, volunteers, members, attendees, supporters, persons assisted, or my spouse or family members) except authorized representatives of EastRidge Evangelical Missionary Church who need to know such information or as required by law. I understand and agree that confidentiality is very important in my role and critical to the effective functioning of EastRidge Evangelical Missionary Church. If I become aware that any confidential information was improperly disclosed, I will immediately advise a member of the pastoral team, or if unavailable, the Chair of the Elder Pastoral Team of EastRidge Evangelical Missionary Church.

Signature _____ Date(d/m/y) _____

Printed Last Name _____ First Name _____

Witness Signature _____ Date(d/m/y) _____

Printed Witness Last Name _____ First Name _____